

2015/2016 Annual General Meeting

2 September 2016, Blue Gum Room
Bomaderry Bowling Club

Meeting Opened:	7:05pm
Member attendees:	Russ Phelan, Nick Smee, Matt Kidd, Tony Conroy, Gavin Urquhart, Mason Mawer, Scott Woods, Chris King, Michael Smith, Grant Turner
Other attendees:	Mark Tipping
Apologies:	Vanessa Phelan, Brad Stein, Bjorn Hancox, Warren McLachlan, Craig Hitchcock, Duncan Miller, David Tuckerman, Russ Rodrigues
Chair Person:	Grant Turner
Minutes:	Russ Phelan & Grant Turner

Item Description / Discussion summary

- 1 **Welcome & Introductions** (Grant Turner)
- 2 **Apologies for absence** Noted / accepted
- 3 **Minutes** of the last Annual General Meeting were read and accepted as a true and accurate record

Moved: Matt Kidd Seconded: Scott Woods

4 **Office Bearers Reports**

4a. **Presidents Report**

Grant discussed the last 12 months of the club, thanking the Event Crew and Trail Crew for their hard work and dedication. Special mention was made to acknowledge the efforts of all of the office bearers, particularly **Tony Conroy** for his masterful skills with the Trail Crew and to **Russ Phelan** for the behind the scenes role he has played as Treasurer. Grant specifically thanked the Phelan family for their assistance, particularly for Vanessa for her invaluable assistance with timing gear and computer (user) issues.

Grant outlined and praised all committee members for the increased communication the club had achieved in the year, particularly through the re-development of the Club Website, regular e-mail communication, increased presence in Social Media (i.e. Facebook) and the ongoing production of the Club Newsletter. Grant outlined how this change in particular had contributed to the growth of the club highlighting the regular positive feedback the Club received at events, via e-mail and through Social Media (e.g. Facebook likes are now over 1200; up from 550 in June 2015).

Grant again thanked the committee, all of the riders and volunteers (members & non members) for helping make the club such a success (see full report attached).

4b. **Event Coordinators Report**

Nick reported on the events and activities of the club, highlighting the successes the Club has had through the Cross Country Series, Night Enduro events and the previous Gravity Enduro (GE) events (now Staged XC – Flow X). Nick acknowledged some of the computer timing issues that have occurred, particularly around GE / Flow X events, although indicated that these were largely rectified (again thanking Vanessa Phelan and other members for their assistance).

Nick also thanked all of the event crew, committee members and all other occasional helpers for their assistance in setting up events, noting that without their assistance the Club's events would not have been able to proceed.

Discussion:

Grant highlighted that as result of the recent Coondoo 5 Hr (28 August), Southern Highlands Mountain Bike Club had contacted him, expressing an interest in doing 'Interclub' events. The meeting agreed that this was something that the club would pursue and incorporate into the 2017 calendar; perhaps also including Wollongong Mountain Bike Club?

4c. **Trails Coordinator Report**

Tony detailed the work that the trails crew has undertaken in the last 12 months, thanking the members that assisted. Tony particularly highlighted the erosion mitigation work that the crew had done, noting that the effects were clearly evident after the several significant weather events throughout the year. As a result the trails are now much more resilient; Superbowl and Butterfly were outlined as examples as both required minimal maintenance after the weather events due to the mitigation work done.

Tony also highlighted some infrastructure work (e.g. berm building, bridge, obstacle & jump work and signage) at all three trails and outlined the signage work yet to be completed at Superbowl. Tony did note this work (particularly the signage) was often hampered by the reckless actions of vandals removing signs and posts from various parts of the trails.

Tony outlined that the Club had received notice from Forestry Corporation of an upcoming proposed Hazard Reduction burn; this was planned for late March / early April 2017 and would impact on both Butterfly and Superbowl. Tony outlined that Forestry had asked if the Club could identify any infrastructure that could be impacted (Tony listed a number) noting that Forestry would advise if they could protect these from the fire, or of they should be removed prior (if possible) and / or would need to potentially be replaced afterwards. Details will have to be provided to Forestry by the 23 September. Ongoing discussions will be had between the Club & Forestry to minimise the disruption.

4d. **Treasurers Report**

Russ presented and explained the financial standings of the Club, noting that we still managed to make a small profit for the 2015/2016 year – even with the purchase and hire fees related to the software / equipment needed for the GE / Flow X events. Russ highlighted that it was the External Events (i.e. Chocolate Foot, Husky 100, X Terra) that predominantly made the clubs financial, that during our club events alone generally did not increase our income significantly.

Russ also highlighted that for 2016 the club had lost some income generation events (e.g. Chocolate Foot and the Husky 100) and also felt that we might have seen the last X Terra event in NSW in 2016, in that it might move to either another area in the State or another State for 2017 – fingers crossed it stays locally.

Russ outlined that whilst the club was presently relatively financial, there were a number of high cost items on the 'wish list' for the club to purchase (see general business) and that this would impact on the club's account balance (full report available on request).

4e. **Secretaries Report**

Due to the absence of Brad, Grant provided a summary of the club's membership;

- 125 Full Financial Members (101 Senior & 24 Junior) – a 42% increase in numbers from July 2015 (88) and a 20% increase since 1 October 2015 (104).
- The ratio of Male to Female members remains very similar, as does Junior to Senior members, i.e.:

	<i>Total</i>	<i>Gender split (M/F)</i>	<i>% Female</i>	<i>Senior / Junior split</i>	<i>% Junior (under 19)</i>
<i>Jul 2015</i>	<i>88</i>	<i>76 / 12</i>	<i>14%</i>	<i>72 / 16</i>	<i>18%</i>
<i>Oct 2015</i>	<i>104</i>	<i>88 / 16</i>	<i>15%</i>	<i>83 / 21</i>	<i>20%</i>
<i>Jul 2016</i>	<i>125</i>	<i>107 / 18</i>	<i>14%</i>	<i>101 / 24</i>	<i>19%</i>

5 **General Business**

5a. **Forestry update**

Tony outlined the recent notification of a Hazard Reduction burn (as noted above); Grant added that Forestry have also indicated they were happy to support the Club and contribute toward new infrastructure, signage even potentially a Toilet at Coondoo. The new roadside sign at the beginning of Currumbene Forest on Forest Road (near Superbowl) is an example of what Forestry NSW is happy to provide. The meeting agreed that this assistance be pursued with Forestry, particularly in light of the upcoming Hazard Reduction burn.

5b. **Changes to office bearer positions?**

No changes were identified for addition Office Bearer Roles within the committee – Grant indicated there was a need for the role of Publicity Officer; it was agreed that this could be incorporated into an existing role or as part of a sub committee.

i. Female Committee representative:

The meeting discussed the need for female member/s to assist the club to meet the needs of female riders. Whilst a specific 'role title' was not discussed, it was agreed that a Female Committee member role be established and advertised to members ASAP, e.g. 'Women's Development officer'.

5c. **Changes to club constitution?**

No changes were identified to the Club Constitution at this stage.

5d. **Other General Business**

5di. **Junior events**

Mason Mawer and Scott Wood expressed a desire for the club to better cater for younger junior riders, noting the success of the recent MTBA NSW Junior Series & Schools Cup round at Coondoo. The shorter course, fixed time format was great for the juniors, particularly for those less confident to 'race' with Adults or more accomplished Juniors. Mason and Scott felt that this style of event was needed to fill a gap between the existing 'mud-flicker events' and the 'main events' currently held.

Mason & Scott proposed that this shorter course style event continue so that any less confident riders (Adult or Junior) could get out on the trails & have some fun.

The meeting agreed; highlighting that if someone was interested to coordinate such an event it could go ahead. Mason agreed to coordinate the same.

5dii. **Club Sponsorship**

Mason Mawer asked if the club would be interested in gaining some sponsorship, noting that his boss (Solomon Motors) would be happy to assist.

Discussion:

All agreed that club sponsorship was a good idea as it would increase revenue and increase local 'appropriate businesses' to support the club. It was agreed that the new committee would meet to discuss options and propose the same to various businesses. Ideas presented included: Event naming rights; advertising on Club Kit (Russ noted that this has previously been done); Specific Equipment purchase; Track Names etc.

5diii. **Purchasing**

Russ indicated a potential 'shopping list' for the club:

- **Shipping container:**

It was highlighted that the purchase of a shipping container to house all club equipment had been approved at a previous meeting but had not been completed or paid for. Matt confirmed that he was happy for this to be located at his property.

Matt and Russ agreed to liaise to coordinate the same.

Russ also indicated that separate Insurance would need to be looked at for the container. Russ indicated he would seek quotes and advise the committee at a future meeting.

- **New Software / Computer system:**

Russ detailed that the existing computer software had its limitations and the computers were old and needed replacing. It was proposed that new software, including electronic timing equipment and hardware be investigated and purchased as appropriate up to the value of \$5,000.00

Proposed: Matt Kidd

Seconded: Scott Woods

Motion Carried

- **PA System:**

The clubs existing PA system failed during the recent Coondoo 5hr event; replacement is required. Russ Phelan agreed to investigate options for replacement and to report back to the next committee meeting.

- **Club 'Kit':**

The stock of Club Kit and the potential to purchase further items was discussed. Current stock level of kit was unknown; Russ and Grant indicated that they were low.

The question of what design / colour options were available was raised, with Nick and others suggesting a lighter (more visible) colour, rather than predominantly black, would be a good option, the meeting agreed. Russ & Grant indicated that the Club could have whatever design / colour we wanted however they were not sure of the cost associated with any design changes. It was agreed that further information was required and that once established a new design/s could be completed. Michael Smith suggested that a design competition be held with members, with the top couple of designs potentially going to members in a vote. All agreed that this was a great idea.

Warren McLachlan had previously been looking at Club Kit. Grant advised he would follow up with Warren regarding what options were available from Champ Systems and ask Warren to report back to the next committee.

- **Event Trailer:**

The purchase of an Event Trailer was discussed, one that would be quickly set up at an event, with computers, timing equipment, PA System and other event supplies all readily available. Russ indicated that the current SCUM trailer could be utilised more as an equipment trailer for track work etc.

It was acknowledged that further investigation was required to look at options and cost as it was agreed that an Event Trailer would be a significant but overall worthwhile investment. The meeting agreed to keep the Event Trailer on the agenda for discussion at a future general meeting and that the option of gaining further 'club sponsors' be examined to assist.

5div. **Future General Meetings**

It was proposed that more frequent general meetings be held (perhaps quarterly) to allow general club members the opportunity to participate more in the decision making of the club; this would also increase general member engagement and lessen the work on the local committee.

Proposed: Scott Woods Seconded: Mason Mawer Motion: Carried

6 **Declaration all Office Bearer positions being vacated**

7 **Call for additional nominations of Office bearer positions**

Grant noted that apart from current Office Bearers wishing to continue no other official nominations had been received. Grant again thanked Tony Conroy for the fantastic job he had done through the year noting that Tony was not going to re-new his nomination for Trails Coordinator.

Grant asked if anyone present was keen to nominate for any of the office bearer positions; Matthew Kidd indicated that he would nominate for Trails Coordinator position.

No other nominations were made.

8 **Election**

As no other nominations were provided, the following people were deemed as elected into each position.

President:	Grant Turner
Secretary:	Brad Stein
Treasurer:	Russ Phelan
Event Coordinator:	Nick Smee (NB: Masan Mawer leading the Junior subcommittee)
Trails Coordinator:	Matthew Kidd

Ordinary committee members were not subject to election and will be invited to join the committee by the newly elected office bearers.

9 **Meeting closed:** 8:52pm

SCUM Presidents Report 2015/2016

It has been a busy last 12 or so months for the club with regular events run throughout the year. We stuck to what has now become a regular almost monthly format of XC events, 3 hr Enduro Night events, plus the extension of the Gravity Enduro – now Staged XC Events (Flow X) occurring regularly. Obviously the weather continues to play with the timing of some of our events – and the patience of our Trail Crew.

I want to commend the work that the trail crew have done over the last 12 months or, particularly the hard work that Tony Conroy has done as Trails Coordinator; Tony's dedication and can do attitude has been fantastic. I'd also like to thank all of the members of the club that have given up their time to work on the trails under the guidance of Tony – too many people to list, so thank you.

The event committee, exec team, under the guidance of Nick Smee have done a fantastic job at coordinating our events; again enlisting the help of many others on the day to help with set up / timing and pack up.

I'd like to make special mention to Russ Phelan for his work as treasurer, this is a more behind the scenes role but an essential one to ensure all of our dues are paid and moneys appropriately banked. Not only do thanks go to Russ, but to the entire Phelan family who tirelessly help out on regular occasions – particular thanks go to Vanessa who has always been on hand to trouble shoot our computer issues (or should I say computer USER issues☺); huge thanks to Vanessa.

We've all done our share of dealing with the weather but last July & August in particular we saw some super heavy rain that significantly damaged several of the trails and caused the postponement and ultimately the cancellation of some of our events; not only did these weather events impact the club they also impacted some of our partners (i.e. Chocolate Foot) who had to reschedule their events. Consequently we had a very busy end of 2015 with almost one event every weekend for 4 or 5 weekends (testing our abilities and that of our families).

We were tested with some technical issues with our timing equipment (mostly software) that impacted our final Gravity Enduro event for 2015 and our first Flow Cross event in early 2016 ... thankfully we have overcome these and have progressed with this series. We were also tested by some MTBA Helmet rules that meant we changed our Gravity Enduro events to Staged XC events ...

Our communication to members has changed over the last 12 months – we've revamped our website, maintained our Newsletter, albeit progressing to a quarterly production for 2016 and increased our Facebook presence. A natural consequence of progress has meant that our Forum use has diminished, being replaced by news on the Website and on Facebook. We hit 1000 likes on Facebook in June 2016, we were sitting at around 550 the same time in 2015. Now we are sitting at 1125 likes.

We supporting others in their quest to building Mountain biking in the area, with Lynne Vaughan running her first She Rides program utilizing the Coondoo Trails. Lynne is running her second program in the next few months.

Membership continues to grow and we continue to get great feedback from our events; A testament to our crew, organizers and volunteers. Great work to all; you have my thanks.

Grant